

HELP AND TIPS TO PRINT YOUR BRIO REPORTS

- If you have questions on downloading a report and processing a report please see the report instructions.
- If the first page prints out small, click into the body of the report and then reprint.

Step 1:

REPORT: DTR
REPORT RUN DATE: 03/31/06 09:10 AM

UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
DETAIL TRANSACTION REPORT
PERIOD ENDING 5 2006 ----- February 2006 (CLOSED)

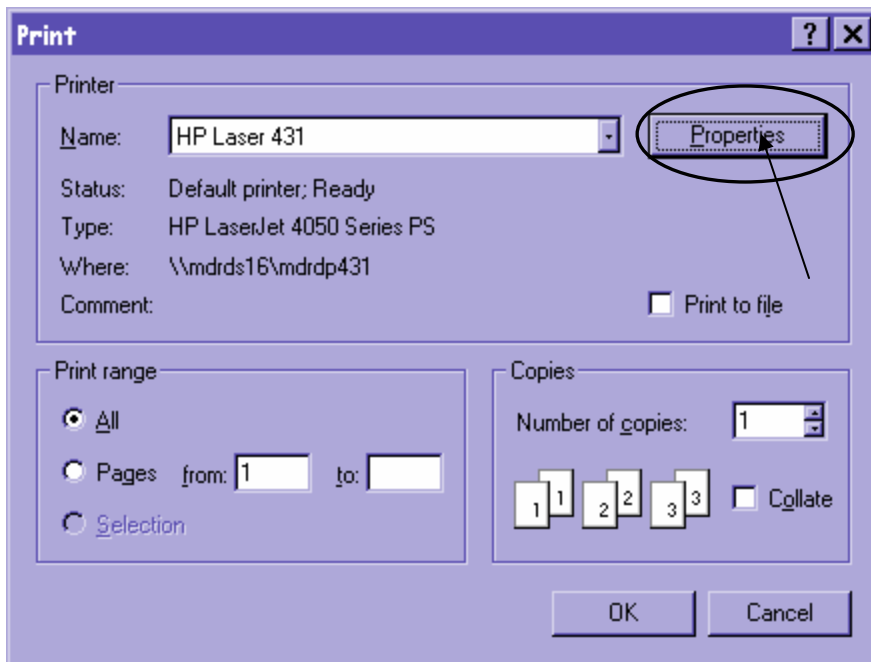
Program	BOC	TC	System	Doc. ID	Reference Info	Vendor Code	Vendor Name	Unliquidated Obligations	Expense Amount
Begin Budget FY: 2003 Fiscal Year: 2006									
Program: 523408030									
523408030	2111	XT	UJTR	633043T0068	01/30/06 * 02/03/06	219726218ES	CONNIE LYNN BARNES	3410	0.00
BOC Total:								0.00	
523408030	2115	XT	UJTR	633043T0068	01/30/06 * 02/03/06	219726218ES	CONNIE LYNN BARNES	3410	0.00
BOC Total:								0.00	
523408030	2131	XT	UJTR	633043T0068	01/30/06 * 02/03/06	219726218ES	CONNIE LYNN BARNES	3410	0.00
BOC Total:								0.00	
Major BOC Total 21:								0.00	
523408030	2575	XT	UJTR	633043T0068	01/30/06 * 02/03/06	219726218ES	CONNIE LYNN BARNES	3410	0.00
BOC Total:								0.00	
Major BOC Total 25:								0.00	

Report Group1(Results): Begin Budget Fy * Fiscal Year
Report Group3(Results): Fund
Report Group7(Results): Division
Report Group6(Results): Reporting Org 1

2 Page(s) built 03/31/06 09:10:25

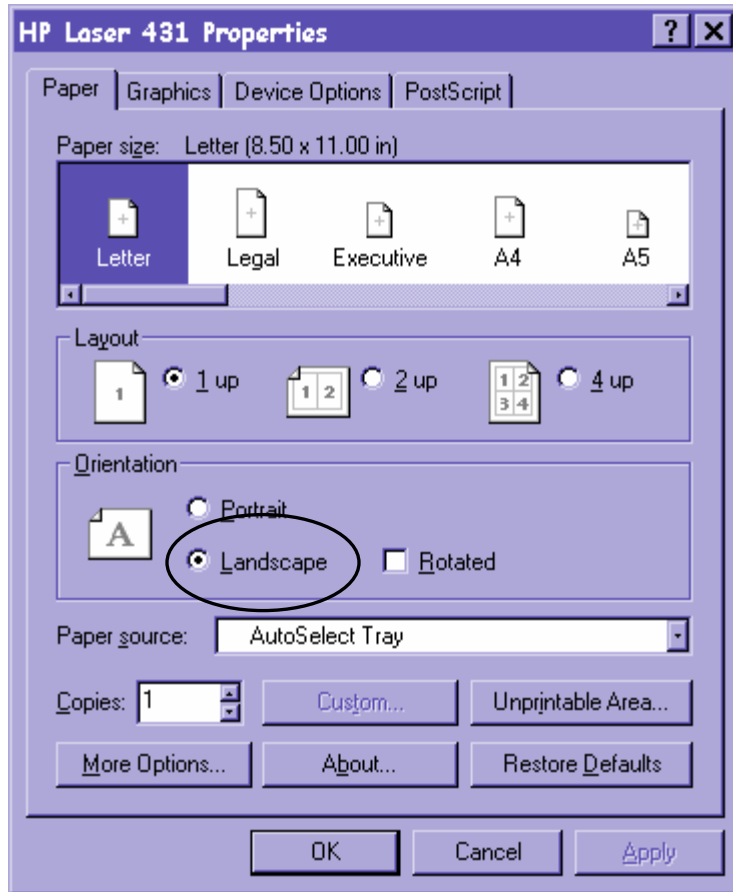
1. After Processing a Report you will want to print out a copy. <Click> on the **Print icon** on the second set of tool bars. The first set of tool bars is to run Netscape and the second set is for the Brio program.

Step 2:



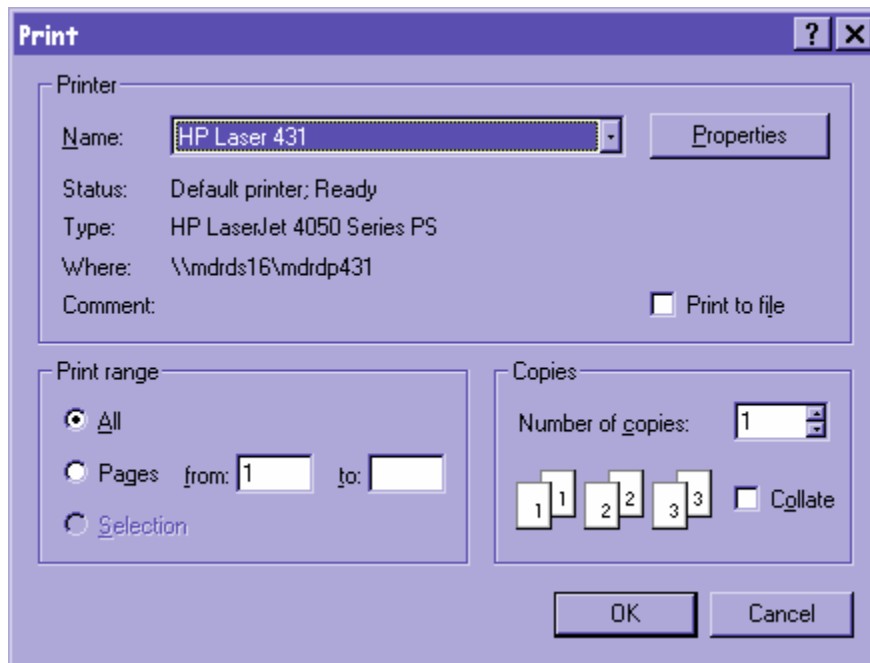
2. <Click> on the **Properties** button on the upper right hand side of the **“PRINT”** screen.

Step 3:



3. You must change the **ORIENTATION** from Portrait to **Landscape**. <Click> on the OK button.

Step 4:



4. <Click> the OK button.